

## **DIRECTOR OF STEWARDSHIP AND DEVELOPMENT**

The Catholic Diocese of Spokane seeks a Director of Stewardship and Development who will have direct responsibility for all annual appeals, national and international collections and Stewardship Sunday. This person will also oversee all diocesan fundraising programs, including, donor cultivation, stewardship, major gifts, planned giving, capital campaigns, prospect research, grants, and serve on the Board of the Catholic Foundation of Eastern Washington.

Qualified candidates will have a Bachelor's degree in a relevant field, three years' broad-based fundraising experience, be a practicing Catholic who can speak articulately and authentically about the Catholic Church's mission; demonstrated leadership ability, strong organizational and administrative skills, ability to balance day-to-day operations with the external role in cultivating and soliciting donor prospects; excellent writing, public speaking, and communications skills; budgeting, planning and personnel management experience; working knowledge of data base and word processing software, and prospect research; ability to travel and work varied hours

The Catholic Diocese of Spokane is a geographically diverse community of 90,000 Catholics in 82 parishes and 16 schools in Eastern Washington. Spokane is a wonderful place to live and work. Attractions include a vibrant downtown, amazing walking trails, five ski resorts within 90 minutes, dozens of lakes within one hour, the spectacular beauty of Spokane Falls, five universities and two medical schools, over 50 microbreweries and wine tasting rooms, and a rich variety for every lifestyle, plus easy commute from outlying areas.

### **To Apply:**

Please submit by email: cover letter, resume, names of three professional references to:

[Victoria Loveland](#), Director of Human Resources

Catholic Diocese of Spokane

(509) 358-7338

Review of applications begins mid-May; position starts June 15, 2018