

## **Principal - St John Vianney Catholic School**

St. John Vianney School seeks a full time principal with exceptional leadership skills to join our talented faculty, staff, students, and families. The Principal will work with the parish and the diocese to help ensure the mission of St. John Vianney Catholic School.

St. John Vianney is an educational ministry of St. John Vianney Parish. We also serve students from St. Paschal's Parish and St. Joseph's Parish in Otis Orchards. Since 1953, St. John Vianney has provided a quality Catholic education for children in the Spokane Valley for over sixty years. St. John Vianney Catholic School is located in a residential neighborhood within the Central Valley School District.

St. John Vianney Catholic School aspires to develop the whole student through faith, knowledge and service, offering a rigorous, academic experience in a faith-centered environment. We embrace and celebrate diversity within a nurturing environment.

QUALIFICATIONS: Interested candidates will:

Be a practicing Catholic who knows and understands the Catholic faith, has a passion for Catholic education, and welcome all faiths.

Have a current Washington State Administrative Certification (or equivalent), or be in the process of obtaining such credentials.

Demonstrate excellent verbal and written communications skills, to our faculty, staff, students, families, and supporters.

Support, lead, and mentor in a manner that strengthens, inspires, and engages the faculty.

Be a visionary with creative ideas and ways to promote professional learning communities and inspire collaboration with faculty.

Possess development and marketing skills to help maintain a healthy school enrollment.

Have a strong knowledge of school finances and the budgeting process.

Possess a working knowledge of and experience with the latest proven educational practices.

Work closely with Pastor and the Diocese.

Be a visible presence during the school day and at school-sponsored functions.

Promote extra-curricular activities, such as sports, clubs, drama, and academics that enrich a student's educational experiences.

Promote and foster a welcoming, supportive school environment.

Effectively work in an environment supported by volunteers.

Demonstrate and fairness when dealing with student accountability.

Consistently apply school policy and discipline equitably, consistent with the mission of the school.

Salary: based on experience, including medical and dental insurance, long-term disability, life insurance and 401(a) contribution.

To Apply, Please submit:

- Cover letter
- Resume
- A letter from your pastor verifying your status as a practicing Catholic
- Answers to the supplemental questions
  - Describe your philosophy of Catholic education
  - Why do you wish to work at St. John Vianney School?
  - What are important characteristics of a thriving Catholic school?
  - What contributions will you bring to St. John Vianney School?

Email application materials to:

Victoria Loveland, Director of Human Resources

Catholic Diocese of Spokane

[vloveland@dioceseofspokane.org](mailto:vloveland@dioceseofspokane.org)

(509) 358-7338

Review of Applications begins April 20, 2018; position starts July 1, 2018