

**Preschool Teacher Assistant, Cataldo Early Learning Center**

Cataldo Catholic School's Early Learning Center is seeking a qualified person to serve as a Teacher Assistant to the certified preschool teachers for the three- and/or four-year-old programs. The hours will be Monday through Friday, 7:30 AM to 11:30 AM during the school year. Additional hours from 11:30 AM to 2:30 PM and 2:30 PM to 5:30 PM are available.

**Minimum Position Requirements:** Supports the Cataldo Catholic School Mission and Philosophy as presented on the webpage, high school graduate, experience working with toddlers and/or preschoolers, comfortable taking direction from and proactively supporting the certified classroom teacher, communicating well with small children, co-workers, and parents, team player, good conflict resolution skills, and professional demeanor.

**Credentials Preferred but Not Required:** Associate of Arts or Bachelor's Degree, experience as a preschool teacher or aide, specific experience with three- and four-year-olds. Practicing Catholic.

**Timeline:** This position is open until filled. The position is part-time. Preschool begins September 6, 2017. Some hours may be required between August 28<sup>th</sup> and 31<sup>st</sup>.

**How to Apply:** Please submit the following to Dr. Mark Selle, Head of School, Cataldo Catholic School: letter of interest, résumé, references including immediate supervisor(s) up to the past five years of employment and other references as desired. To apply, email documents to Dr. Selle at [mselle@cataldo.org](mailto:mselle@cataldo.org).