

## **St Joseph Parish, Colbert**

### **PART TIME MUSIC DIRECTOR**

#### **POSITION PURPOSE**

St Joseph Catholic Parish in Colbert is seeking to hire a Music Director. The Music Director, in collaboration with the pastor, is responsible for the selection, coordination, and rehearsal of music at all liturgical and sacramental celebrations. The position also requires the coordination of music volunteers and ministers.

#### **ESSENTIAL DUTIES**

- Select and coordinate liturgical music for all music groups
- Serve as consultant to the pastoral staff and families for appropriate music for marriage and funeral liturgy celebrations
- Direct the parish choir and conduct regular rehearsals of choirs according to the requirements of the liturgical calendar
- Review and select music repertoire and arrangements
- Provide music skill assessment for all volunteers
- Pursue continuing education on a personal basis
- Miscellaneous other tasks may be required

#### **QUALIFICATIONS**

- Degree or formal training in music or music education
- Experience in coordinating and directing music/choral groups
- Excellent communication and teamwork skills
- Ability to multitask and meet deadlines
- Proficiency in keyboard performance and vocal skill
- Understanding of Catholic values and teaching
- A working knowledge of Roman Catholic liturgical rubrics

#### **SUPERVISION**

The position reports directly to the Pastor, who is ultimately responsible for all liturgical celebrations, and works closely with and oversees other liturgical musicians.

#### **WORK SCHEDULE IS SOMEWHAT FLEXIBLE**

Interested parties may submit resumes to:

St Joseph Parish  
Attn: Fr Brian Sattler  
3720 E Colbert RdColbert, WA 99005