

Vice Principal – Cataldo Catholic School

Minimum Position Requirements: Practicing Catholic with a commitment to the faith and to Catholic education. Knowledge of and commitment to the Cataldo Catholic School philosophy, mission, and “A Cataldo Catholic School Graduate is” statement. These statements are available at www.cataldo.org. Master’s degree in education, administration, curriculum and instruction, or a related field. Must have administrative certification. Must be able to articulate and demonstrate the skills necessary for successful leadership and administration of a P-8 Catholic school.

Timeline: This position is open for application May 9, 2017 and will remain open until filled. The position is full-time for the 2017-2018 school year with an August 7th start date.

Compensation: A vice principal salary scale will be developed for Cataldo based on and modeled after the diocesan principal scale available online at the Diocese of Spokane.

How to Apply: Contact Head of School, Dr. Mark Selle, at mselle@cataldo.org immediately with a letter of interest, a résumé, a copy of your education certificate(s). List references including a Catholic priest and current and former supervisors. In addition, complete the administrative application process through the Diocese of Spokane; contact Jackie Martin, Administrative Support at (509) 358-7330 or jmartin@dioceseofspokane.org. Provide a complete diocesan application to both the diocese and to Head of School, Mark Selle. The preferred method of delivery to Dr. Selle is a scanned and emailed pdf file.